

Southern Safety Trilateral

Safety Champion Roles and Responsibilities

The Southern Safety Trilateral safety champions are an integral part of ensuring safety within the Southern Company system. As a safety champion, you have been entrusted with being the “face of safety” on our sites. Along with the designation of safety champion comes some specific roles and responsibilities.

1. Participate in site safety walkdowns with the plant safety rovers and construction safety team and/or any safety committees.
 - a. Document unsafe conditions and work with the appropriate team to ensure they have been corrected and provide updates to the workforce on the findings and resolutions.
 - b. Document risky behaviors observed and relay the findings to the workforce.
 - i. Risky behaviors that are immediately dangerous to life and health (IDLH) are to be stopped and corrected on the spot and referred to the appropriate plant, project, or contractor safety representative.
2. Participate in safety meetings (plant and construction).
 - a. Disseminate safety alert information to the workforce.
 - b. Provide Stop Work metrics updates to the workforce.
 - c. Participate in Stop Work recognition activities.
 - d. Provide updates to the workforce about the safety meeting subjects.
3. Be the point of contact for the SST Stop Work program.
 - a. Provide Stop Work Recognition challenge coins for craft workers who use their Stop Work Authority when unsafe conditions or at-risk behaviors are present.
 - b. Ensure Stop Work events have been entered into the database by working with the appropriate team and, when necessary, enter the event into the database.
 - c. Provide regular updates to the craft workers regarding the Stop Work metrics.
4. Participate in contractor new-hire orientations.
 - a. Introduce yourself and give a brief outline of the SST safety champion’s role.
 - b. Promote the Stop Work program
5. Participate in prejob meetings as requested.
6. Participate in incident reviews.
 - a. Be another set of eyes.
 - b. Assist in ensuring corrective actions are implemented.
 - c. Provide Lessons Learned and Safety Alerts from incident reviews to the craft.
7. Attend and participate in JSB/JSA’s daily.
 - a. Attend random JSB/JSA meetings with a focus on high risk work.
 - b. Be ready to provide general safety topics based on the work scope.
8. Be present in the field to promote safety.
 - a. When not involved in an above activity, be visibly present in the work areas to promote safety.
 - b. Focus on high risk work activities. For example, during an outage, the majority of the safety champion’s time should be spent on the unit among the workers.
 - c. Participate in STEP observations.
9. Provide feedback to management regarding craft safety concerns.
 - a. Be the liaison between craft and management regarding safety issues and concerns.
10. Assist with biennial SST Perception Surveys.
 - a. Provide information to the workforce on the importance of the survey.

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- b. Assist in reviewing survey responses.
 - c. Work with the appropriate team to develop corrective actions for items identified in the survey.
 - d. Provide feedback to the workforce on the results and resolution to items identified in the survey.
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- As a safety champion, your day-to-day activities will be directed by your employer with input from the appropriate site team and the safety champion coordinator. However, you are also expected to perform your duties with a minimum of direction.
 - When presented with a safety issue from a contractor or group other than your employer, you must get involvement from that contractor or group's safety team or management. Do not take it upon yourself to give direction or provide technical safety information. Individual contractors may have internal safety procedures that are above and beyond what is required on the site.
 - When presented with a safety issue that could result in discipline to a craft worker, you will turn the matter over to the appropriate plant, project, or contractor management team as soon as possible. As the champion, it is important for you to maintain the trust of the craft workers and remain neutral with regards to discipline.

